

# EAST ANSTEY PARISH COUNCIL

Chairman: Ian Vigus  
Musehill Farm  
Oakford  
Tiverton  
EX16 9HA  
Tel 01398 341256

Clerk: Mrs Jill Larcombe  
6 The Old School  
Chapel Street  
Tiverton  
EX16 6ND  
Tel 01884 252647  
email [eastansteypc@yahoo.co.uk](mailto:eastansteypc@yahoo.co.uk)

## **The Minutes of a Meeting of the Parish Council held Virtually Via Zoom on Wednesday 8<sup>th</sup> July 2020 at 7.30pm**

Present: Cllr's D Barber (Chair), I Vigus, R Gibson, R Milton, Ms L Moore, Mrs H Warne and Miss R Warne and R Milton (Chair of West Anstey Parish Meeting).

**In attendance:** District Cllr E Ley, County Cllr J Yabsley and the Clerk, Mrs J Larcombe.

As Cllr Vigus was not present for the start of the meeting Cllr Barber, as Vice-chair, took the chair.

**160/07/20. To receive apologies.** Apologies were received from David Mair. Cllr Vigus had advised that he had been delayed and would be joining the meeting as soon as possible.

**161/07/20. Disclosure of interests in items on the agenda.** There were no disclosures of interest.

**162/07/20. To agree the minutes of the meeting held on 4th March 2020 as an accurate record of the meeting.** The minutes were agreed as an accurate record of the meeting and they will be signed as soon as possible.

**163/07/20. Matters arising from the minutes, not covered on the agenda.** There were no matters arising.

**164/07/20. Public Questions.** There were no members of the public present.

**165/07/20. County Cllr Report.** It was agreed to bring this item forward on the agenda. Cllr Yabsley reported that it had been quiet until the last few weeks when lockdown had started to be eased. He is beginning to have socially distanced meetings with the Highways Supervisor for the area. Potholes are slowly being repaired. There is plenty of money in the budget for pothole repairs and they will be repaired. The final application for the upgrade of the A361 between South Molton and Bideford has gone to the government. It was reported to Cllr Yabsley that the general quality of pothole repair is not very good, and he explained it was because cold tar was being used. There was also concern that additional potholes were appearing after the first ones were reported but these were not being repaired. This is because they have not been approved for repair.

Cllr Vigus joined the meeting during this item but it was decided that as it was a virtual meeting and Cllr Barber was more comfortable with the technology that he would continue to chair the meeting.

## **166/07/20. Planning**

### **a) To make a recommendation on any planning applications received by the council before the meeting.**

**71380** Erection of one storage building. (2) Variation of condition 4 (personal use restriction) and removal of condition 5 (own horses only) attached to planning permission 61739 (change of use of land from agricultural to equine & erection of stables together with formation of manege) at Piggingswood Stables, East Anstey. The Council decided not to comment.

**70720** Erection of one temporary agricultural worker's dwelling together with erection of three additional mobile chicken houses at Melcoe Park Farm East Anstey. Comment: East Anstey Parish Council object to the proposal for an agricultural workers dwelling. Members of the Parish Council are aware that the applicants are already living permanently on the site in what they are claiming is an agricultural storage building. This breach of planning was brought to the attention of NDC by the Parish Council and there is now the very real risk of a CLUED application for this building. As the applicants already have a dwelling on the site the temporary agricultural workers dwelling would be a second dwelling for which there is no justification in the agricultural appraisal. Two dwellings on this small site cannot be justified. There is no objection to the erection of three mobile chicken houses.

**71445** Replacement of existing dwelling at Smallacombe Farm, West Anstey South Molton. No comment made.

### **b) To note any decisions made on planning applications by NDC.**

**71467** Conversion of former methodist hall to dwelling at Always End Methodist Church, East Anstey. Decision: conditional approval granted.

**c) Planning appeal decision from the Planning Inspectorate to uphold NDC's refusal for applications 64059, 64060, 64061, 64062 and 64063, Oaklands Poultry Farm and update on enforcement action.** The decision was noted. If the appellant wants to take this further the next stage would be a judicial review. If, and when, an Enforcement Notice is served, he will have the right to appeal the notice. Cllr Milton and the Clerk will compose a letter to send to NDC asking for enforcement action to be taken. The letter will also be copied to Cllr David Worden, Leader of NDC and Ken Miles, CEO.

**d) Any other planning matters.** There were no other planning matters.

## **167/07/20. Highways - any highways issues.** No further issues reported.

Cllr Yabsley left the meeting.

**168/07/20. To receive any reports:** District Cllr Ley reported that the Anstey Village Hall Committee meeting held on 12<sup>th</sup> March 2020 had been positive. The committee agreed to contact the architect who drew up the plans for Bishops Nympton Village Hall regarding phase 2 of their plans for an extension to the side of the hall. This will cover over the patio area so this area will not be renovated. Cllr Yabsley agreed to make a grant from his Locality Budget to pay for the cost of the architect to draw up plans for the extension. The plans can be used in applications for grant funding towards the cost of the project. The Committee has received a grant of £10,000 to cover income lost because of having to close the hall due to COVID-19. It was agreed that two representatives from East Anstey Parish Council and two from West Anstey

Parish Meeting would be co-opted on to the committee.

#### **169/07/20. Finance.**

**a) To approve invoices for payment.** It was agreed to make the following payment: Mrs J Larcombe - £176.00 Clerk's salary for May and June (Payment ref: 2021/06).

**b) To minute payments made since the last meeting.** The Clerk reported that the following payments had been made with the authority of the Clerk, as in the Financial Regulations and were now being reported to Council. It was agreed to order swings at the March meeting and the Council had committed to the maintenance fee for the defibrillator previously.

Mrs J Larcombe - £128.00 Clerk's salary for April and Information Commissioner's Office fee (£40.00) (Payment ref: 2021/01)

Community Heartbeat Trust - £151.20 annual maintenance charge for Year 4 (Payment ref: 2021/02)

Zurich Municipal -£332.62 annual insurance premium (Payment ref: 2021/03)

Playsafety Ltd - £82.20 annual inspection of play equipment (Payment ref: 2021/04)

Rhino Play (SW) Ltd – 5463.60 new swings (Payment ref: 2021/05)

The service charge of £18.00 was made by the bank on 30.06.20.

The first half of the Precept, £2,445.50 has been received from NDC.

**c) To agree to sign the Certificate of Exemption.** Both receipts and payments for 2019-20 were below £25,000 and it was agreed the Clerk/RFO and Chair would sign the Certificate of Exemption for 2019-20.

**d) To agree the Annual Governance Statement.** The Annual Governance Statement was agreed and will be signed by the Chair and RFO.

**e) To agree the Annual Accounting Statement.** The annual accounts for 2019-20 were agreed. The Annual Accounting Statement was agreed and will be signed by the Chair and RFO.

#### **170/07/20. Play Area**

**a) Installation of new swings.** The new swings were installed as soon as the first businesses could return to work following lockdown due to COVID-19. As playgrounds were not allowed to open at that point, the seats were not put on.

**b) Reopening of play equipment and risk assessment.** The playground was shut during lockdown and only individual people could visit the field. The Government announced that playgrounds could reopen on the 4<sup>th</sup> July, a risk assessment was carried out and the playing field was opened on the 6<sup>th</sup> July, once the seats were put on the swings. The number of children using the equipment will be low, particularly as only a few children are going to school at present. As the Council has less than four employees it did not need a written risk assessment. The Clerk will produce signs warning anyone using the play equipment of the risk due to COVID-19 and the measures they need to take as a precaution. Cllr Mrs Warne will print and laminate the signs and will put them up near the equipment.

**c) To agree who will carry out inspections for the next month.** Cllr Miss Warne will carry out the inspections.

**d) Any other matters arising.** Cllr Barber will make a 'No Parking' sign for the gate. Cllr Vigus will find out the cost of new gates for the entrance to the field. It was reported that a good job is being made of the grass cutting.

- 171/07/20. To consider a request to purchase the phone box (minus door) and remove from site.** The Council has received a request from a parishioner who would like to purchase the phone for £50 and site it in their garden. The phone box does not have a door; the electrical connection has been removed and could not be used to house the defibrillator and it looks very untidy. It was agreed to allow the parishioner to purchase the phone box for £50.00 subject to the site being made good afterwards. Proposed by Cllr Vigus and seconded by Cllr Griffin.
- 172/07/20. Request from NDC to confirm whether community priorities listed previously (community hall) are still relevant S106 open space funding expression of interest form to be completed.** The Clerk has received an email from the Open Spaces Department of NDC to advise that they often become aware of funding opportunities, which could benefit local communities who are eligible for S106 Funding. In order for NDC to take advantage of these funding opportunities, they need to be made aware of Open Space priorities within communities. Their records identify a Community Hall as a priority for the area of East Anstey Parish and they would like to confirm whether or not that priority is still relevant. If East Anstey Parish Council and West Anstey Parish Meeting are given two places each on the Anstey Village Hall Committee the priority will be changed to the upgrading of Anstey Village Hall. Rex Milton will speak to the Chair of Anstey Village Hall Committee to check committee representation.
- 173/07/20. Opportunity to raise any questions on items discussed during the meeting.** There were no questions.
- 174/07/20. To decide on the date of the next meeting.** The next meeting will be held on the 5<sup>th</sup> August and this will be a virtual meeting.