

EAST ANSTEY PARISH COUNCIL

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The Minutes of a Meeting of the Parish Council held on Wednesday 6th June 2018 at Allways End Methodist at 7.30pm

Present: Cllr's I Vigus (Chair), D Barber, R Gibson, R Milton, Mrs H Warne and Miss R Warne.

In attendance: District Cllr E Ley, County Cllr J Yabsley, eight members of the public and the Clerk, Mrs J Larcombe.

17/06/18. To receive apologies. Apologies were accepted from Cllr Griffin.

18/06/18. Disclosure of interests in items on the agenda. Cllr Vigus declared a personal and pecuniary interest in item 22/06/18, planning application 64834 as one of the applicants.

19/06/18. To agree the minutes of the meeting held on 2nd May 2018 as an accurate record of the meeting. The minutes were agreed as an accurate record of the meeting.

20/06/18. Matters arising from the minutes, not covered on the agenda. There were no matters arising.

21/06/18. Public Questions. There were no questions at this point in the meeting.

22/06/18. Planning

a) To make a recommendation on any planning applications received by the council before the meeting.

64834: Demolition of barn & erection of one building to provide holiday / shooting party accommodation at Musehill Farm, Oakford, Tiverton. Applicants: Mr & Mrs Vigus.

Cllr Vigus had declared a personal and prejudicial interest in this application and left the room while the application was discussed. Cllr Barber chaired the meeting while the application was discussed..

Comment: East Anstey Parish Council support the granting of approval.

Cllr Yabsley and Cllr Gibson joined the meeting.

Cllr Vigus re-joined the meeting and took the chair.

64950: Erection of building for stabling & communal housing of horses at Whitemoor Equestrian Centre, East Anstey, Tiverton. Applicants: Mr & Mrs Gosling. Comment: East Anstey Parish Council has no objections to this application.

b) To note any decisions made on planning applications by NDC. No

decisions received.

Cllr Ley joined the meeting.

c) To note further planning statements for applications 64059- 64060:

retrospective application for siting of four concrete pads & erection of two mobile poultry houses with two feed silos at Oaklands Poultry Farm (pt Hillands), East Anstey, EX36 3PD and NDC's plans for site meetings. The Parish Council were told there would be a site meeting but no details have been received. The previous comments will be repeated.

d) Any other planning matters. There were no other planning matters.

23/06/18. To receive the following reports:

a) County Cllr. Cllr Yabsley reported he had been out with Richard Sable, DCC Highways Officer, looking at the condition of roads in his ward. Some top dressing has been carried out between Woodburn Cross and Counties Meet. Skanska have not met their target for filling in potholes etc and the work has gone out for tender. The Tour of Britain Cycle Race will go through South Molton Pannier Market on 3rd September. He reminded the Council that Capital Grant funding is available for structural work. There have been complaints about verge cutting being carried out at night. Motorists are coming around bends and being temporarily blinded by all the lights on the tractor. The quality of the verge cutting is reported to be better and more is being done. Councillors complained that the verges at Woodburn Cross still needed cutting.

Cllr Yabsley left the meeting.

b) District Cllr. Cllr Ley asked if the Council had any projects that needed funding. There is no further information about the possible purchase of a piece of the field next to the Village Green so no plans of funding applications can be made at present. Funding is available from Cllr Ley's District Cllr Grant Fund and also from the Communities Together Fund. Cllr Ley needs to know if the Council have any projects that need funding before the end of the summer. It is not known when the applications for the poultry units will be put before the NDC Planning Committee,

c) Village Fete Working Party. Cllr Barber reported on the arrangements that had been made for the fete and the Froude Run/Childrens'Run. A Risk Assessment has been completed. There was a request for as many people as possible to help with putting up the tents and setting up before the fete.

Cllr Vigus left the meeting for work reasons and Cllr Barber took the chair.

24/06/18. Highways

a) To note, for reporting to DCC/SCC, any highways problems and to note works that have been carried out. Nothing further noted.

b) Any other highways issues. No other highways issues.

24/06/18. Finance:

a) To approve invoices for payment. It was resolved to make the following payments: Cllr Mrs H Warne - £259.20 refund for payment of invoice from Total Merchandise for keyrings with code and phone number for defibrillator (Chq no 275)

South Molton & Ringsash Methodist Circuit – a mistake was made when writing cheque no 272 and it was made out for £37.50 instead of £145.50. the balance of £108.00 was paid as cheque no 276.

Mrs J Larcombe - £102.20 Clerk's salary and expenses (Chq no 277)

Cllr Mrs H Warne - £21.00 refund payment made to North Devon Council for Temporary Events Notice for Village Fete on 23rd June.

b) To note the Internal Audit Report. The report was noted. There were no areas of non-compliance.

c) To approve the Annual Governance Statement. The Annual Governance Statement was approved. Proposed by Cllr Milton and seconded by Cllr Mrs H Warne.

d) To agree the accounts for 2017-18. The accounts were agreed. Proposed by Cllr Milton and seconded by Cllr Mrs H Warne.

d) To agree the signing of the Certificate of Exemption for 2017-2018. It was agreed to sign the Certificate of Exemption for 2017-2018 as the Council met the qualifying criteria and both receipts and payments were below £25,000.

25/06/18. Play Area

a) Any points to note from the weekly inspections. There were no points to note from the last months inspections.

b) To agree who will carry out inspections for the next month. Cllr Mrs Warne will carry out the inspections for the next month. :

c) Any other matters arising. An email sent to Councillors at 18:07 today will be dealt with at the next meeting when everyone has had a chance to read it. It concerns the provision of football nets at the Village Green.

26/06/18. GDPR

a) To note the Council's Personal Data Audit. The Clerk reported she had carried out an audit of the data held by the Parish Council and used this information when creating the Data Protection Policy, Privacy Notices and Consent Form.

b) To agree the Data Protection Policy. The policy was agreed.

c) To agree Privacy Notices. The General Privacy Notice and the Privacy Notice for Staff, Councillors and Role Holders were agreed. The General Privacy Notice has already been put on the website.

d) To agree the consent form for the website. The consent form was agreed.

The Model Publication Scheme for East Anstey Parish Council was also agreed.

27/06/18. Opportunity to raise any questions on items discussed during the meeting.

Cllr Mrs Warne reported she had received the keyrings with the code and DIRT Scheme phone number for the defibrillator and had started to distribute them. She will also distribute them at the fete and there will be information to explain why they are being distributed and what the numbers are for. It was suggested that an explanatory note is also put in the Parish Magazine.

There were no other questions.

28/06/18. Correspondence received by the Parish Council. The following correspondence was noted:

Devon County Council and Libraries Unlimited, which runs Devon's library

service on the County Council's behalf, have launched a consultation regarding improvements to the library service in rural and isolated communities in Devon. The consultation runs until 28th July 2018.

29/06/18. Date of the next meeting. The next meeting will be held on Wednesday 4th July 2018 at Allways End Methodist Hall at 7.30pm.