

EAST ANSTEY PARISH COUNCIL

Chairman: Cllr Mrs Heather Warne
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The Minutes of the Annual Meeting of the Parish Council held on Wednesday 8th May 2019 at Always End Methodist Hall at 7.30pm

Present: Cllr Mrs H Warne (Chair), D Barber, R Milton, I Vigus and Miss R Warne.

In attendance: District Cllr E Ley, eight members of the public and the Clerk,
Mrs J Larcombe.

01/05/19. Election of Officers:

a) Chair. Cllr Mrs H Warne was unanimously elected as Chair.

Proposed by Cllr D Barber and seconded by Cllr Miss R Warne.

Cllr Mrs Warne signed the Chairman's Acceptance of Office Form.

b) Vice-chair. Cllr D Barber was unanimously elected as Vice-chair.

Proposed by Cllr Mrs H Warne and seconded by Cllr Miss R Warne.

02/05/19. To receive apologies. Apologies were accepted from Cllr Miss L Moore and
Cllr J Griffin. It was agreed that their Declarations of Acceptance of Office could
be signed at the next Parish Council meeting.

03/05/19. Disclosure of interests in items on the agenda. There were no disclosures of
interest.

**04/05/19. To agree the minutes of the meeting held on 10th April 2019 as an accurate
record of the meeting.** The minutes were agreed as an accurate record of the
meeting.

05/05/19. Matters arising from the minutes, not covered on the agenda. There were
no matters arising.

06/05/19. Co-option of Councillors to fill two vacancies. It was unanimously resolved to
co-opt the following councillors:

Richard Gibson – proposed by Cllr D Barber and seconded by Cllr Miss R
Warne.

Ian Vigus – proposed by Cllr Mrs H Warne and seconded by Cllr Miss R Warne.

Cllr Vigus signed his Acceptance of Office Form and joined the meeting.

Cllr Gibson was not able to attend the meeting and will sign his Acceptance of
Office Form at the next meeting.

07/05/19. Public Questions. There were no questions from members of the public at this
point in the meeting.

08/05/19. Planning

- a) To make a recommendation on any planning applications received by the council before the meeting.** No applications received.
- b) To note any decisions made on planning applications by NDC.** No decision notices received.
- c) Any other planning matters.** There were no other planning matters.

09/05/19. Highways

- a) To note, for reporting to DCC/SCC, any highways problems and to note works that have been carried out.** The usual potholes were reported. Anyone can report a highways defect online using the DCC website.
- b) Any other highways issues.** A member of the public asked about farmers' responsibility for clearing mud etc from the highway. Cllr Milton said farmers did have a responsibility to clear mud they have left on the highway but if there was an accident it would need to be able to be proved who had left the mud on the highway.

10/05/19. To receive the following reports:

- a) District Cllr.** Cllr Ley said that due to the elections and purdah he had nothing to report. He reminded the Parish Council that they would be able to apply to his Community Grant Fund.
- b) County Cllr.** No report received.

11/05/19. Finance.

- a) To approve invoices for payment.** It was resolved to make the following payments: Mrs J Larcombe - £103.70 Clerk's salary and expenses (Chq no 302) Community Heartbeat Trust - £271.20 annual charge for defibrillator and Village Emergency Telephone Scheme (Chq no 303)
- b) Renewal of annual insurance.** It was resolved to renew the annual insurance with Zurich Municipal at a cost of £330.27 (Chq no 304) as that best met the Council's needs. The Clerk was requested to check the insurance has the right cover for the fete and the Froude Run and to arrange any additional insurance required.

12/05/19. Play Area

- a) Any points to note from the weekly inspections.** Cllr Vigus reported that the springie still needs to be removed. Arrangements will be made.
- b) To agree who will carry out inspections for the next month.** Cllr Mrs Warne will carry out the inspections until the next meeting.
- b) Replacement of play equipment and annual inspection.** It was agreed to arrange an inspection of the play area. The play equipment needs to be replaced regardless as to whether any additional land is purchased and Cllr Mrs Warne and the Clerk will look at what equipment is required and how the money could be raised.
- d) Any other matters arising.** There were no other matters arising.

13/05/19. Village Fete and Froude Run – update from Cllr Barber.

The next meeting to plan the fete will be held on June 11th.

The timetable for the day will be published before the next Parish Council meeting.

Cllr Barber will produce a risk assessment for the Froude Run and the Fete.

Stewards will be needed when runners are leaving and arriving back at the field

as cars will also be accessing the car park.

A Temporary Event Notice will be applied for.

Cllr Vigus updated the meeting about arrangements for the Froude Run. There will be further updates at the next meeting. His daughter has been assisting him.

First aiders are being organised.

- 14/05/19. Opportunity to raise any questions on items discussed during the meeting.** A member of the public reported that they understood that an appeal had been lodged against NDC's refusal to grant consent for 64059, 64060, 64061, 64062 and 64063, Oakland Poultry Farm. The Clerk will request the appeal is a formal hearing. If the Planning Inspectorate agree to a formal hearing the Parish Council will need someone to speak on its behalf to present its case for opposing the applications. It was proposed by Cllr Vigus and seconded by Cllr Barber that Mike Kelly should be approached to see if he would be willing to represent the Parish Council at a formal hearing, if it takes place, and what his charge would be. This was unanimously agreed. It was also unanimously agreed that Cllr Ley would approach Mr Kelly on the Parish Council's behalf. Proposed by Cllr Barber and seconded by Cllr Vigus.
- 15/05/19. To note receipt of a Consent to Nomination Form from Somerset Association of Local Councils for the Election of Parish Members to serve on the Exmoor National Park Authority, confirm Cllr Robin Milton's nomination and agree delegation to allow the clerk to complete the ballot paper in consultation with members should the election be contested.** Receipt of the Consent to Nomination Form was noted. Cllr Robin Milton's nomination was unanimously confirmed. Proposed by Cllr Mrs Warne and seconded by Cllr Barber.
It was agreed to delegate responsibility to the Clerk to complete the ballot paper in consultation with members should the election be contested.
- 16/05/19. Correspondence received by the Parish Council.** The Clerk reported that information had been circulated to councillors about councillor and planning training organised by Fremington Parish Council. Councillors have also received details about Code of Conduct training organised by NDC. Councillors were urged to attend training, particularly planning training. It was suggested that if councillors could not go to the training offered that an evening training session should be organised for councillors.
The Parish Council's Code of Conduct was adopted in 2012 and it was agreed that it would be reviewed at the July meeting.
- 17/05/19. Date of the next meeting.** The next meeting will be held on Wednesday 12th June 2019 at Allways End Methodist Methodist Hall at 7.30pm.
Cllr Milton and Cllr Miss Warne gave their apologies.