

EAST ANSTEY PARISH COUNCIL

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DRAFT MINUTES

These minutes might be subject to slight alteration

The Minutes of the Annual Meeting of the Parish Council held on Wednesday 13th
May 2015 at Allways End Methodist Hall at 7.30pm

01/05/15. Election of

a) Chairman. Cllr Ian Vigus was proposed by Cllr Mrs H Warne and seconded by Cllr D Barber. Cllr Vigus was unanimously elected as Chair and signed the Declaration of Acceptance of Office.

b) Vice Chairman. Cllr David Barber was proposed by Cllr Mrs Warne and seconded by Cllr C Gillett. Cllr Barber was unanimously elected as Vice chairman.

02/05/15. To discuss the Village Fete (13.06.15). Standing Orders were suspended for this item to allow members of the public to take part in the discussion.

Froude Run

Ian Vigus to be responsible for the run

Main run to start at 11.30am and children's' run at 12.30pm

There is a cup for the winner of the adult run and a cup for the winner of the children's run

Rosettes to be arranged for the children who complete the run

Water stations being arranged

Route to be signed

Marshals being arranged – they will need hi-viz jackets

Money raised will be for cancer research

Village Fete

David Barber will organise arrangements for the fete. He will need to know what stalls there will be so that he can bring a plan to the June meeting.

Money raised to be split between St Margaret's Hospice, Taunton and Devon Air Ambulance

The WI & PTA will sell teas, coffee and cakes etc. David to organise water

The Church will have cakes for sale

Request for a craft stall and a stall for the Blackerton Eco- centre received

Tracy has a gazebo for the bar which will be open from 12.30pm until late,

depending on the weather.

David has arranged for 2 fairground organs to be at the fete.

Dog Show. This will be in the main field. Phyll Wynne is organising this. There is a cup which can be awarded to the best dog in show.

Vintage Cars

Skittles. Rebecca to arrange transport.

Pony rides – Karen & Lorna to provide ponies

Tug of War – Rebecca to make arrangements

Heavy Horses – Ian Bew

Guess the weight of a Longhorn cow – Mr & Mrs Ridewood to provide the weighed cow and Ian to provide hurdles for pen.

Bouncy Castle - booked

Hog roast

Timings

11.30 am start of adult run

12.30 pm start of children's run

12.30 pm Fete opens, bar opens and hog roast starts

1.30 pm Dog Show

3.00 pm Children's running races

3.30 pm Tug of War

4.30 pm Raffle to be drawn

Set up will be at 10.00am Friday 12 June.

Exmoor flag and village flag to be hung from flagpole

David to collect generator Friday morning

8 tables to be collected from Allways End Methodist Hall. Ian to arrange to borrow more tables and chairs from Yeo Mill

Ian has arranged to borrow 2 marquees and a toilet from the Hunt (toilet has to be emptied before return). Ian to ask Robin Milton for the loan of a gazebo

Ladies to organise bunting

Charles to provide stakes and rope for marking out. Ian to bring post banger

Arrangements for the fete will be discussed again at the start of the next meeting on June 3rd. Everyone involved to be asked to attend.

Standing Orders were resumed

03/05/15. Election of Councillors responsible for:

- a) Police Liaison**
- b) Village Green**
- c) Highways**
- d) East Anstey Primary School Liaison**
- e) Community Centre**
- f) Exmoor National Park Liaison**
- g) Newsletter**
- h) Website**

It was agreed to defer item 03/05/15 a) to h) until the next meeting when vacancies on the Council will be filled by co-option and there will be more councillors to share responsibilities amongst.

04/05/15. To receive apologies. Apologies were received from Robin Milton and County Councillor Yabsley.

05/05/15. Disclosure of interests in items on the agenda. There were no disclosures.

06/05/15. To agree the minutes of the meeting held on the 8th April 2015 as a true record of the meeting. The minutes were agreed as a true record of the meeting and they were duly signed by the Chairman.

07/05/15. Matters arising from the minutes, not covered on the agenda. There were no matters arising.

08/05/15. Co-option of Councillors. Four councillors have been elected onto the Council. This leaves 4 vacancies which will be filled by co-option. These vacancies will be advertised on the notice boards and the website. The Clerk will prepare a notice asking anyone interested to email or write to her by 1st June.

09/05/15. Planning

a) To make a recommendation on any other planning applications received by the council.

59215 Proposed demolition and extension works to existing single storey wing of dwelling house at The Clock House, East Anstey.

Applicants: Mr & Mrs Copinger-Symes. Comment: East Anstey Parish Council support the approval of this application.

b) To note the comment made on application 59102. Prior approval of proposed change of use of agricultural building to two dwelling houses (Class Mba). Hillands Farm, West Anstey. Applicant: Mr P Osman. To meet the deadline for responding to this application a response was decided by Councillors and submitted by the Clerk. Comment: East Anstey Parish Council object to approval being granted as they consider the building is not suitable. It was decided that an additional comment should be made about the poor visibility of the access.

b) To note any decisions made on planning applications by NDC. None.

c) Any other planning matters. None.

10/05/15. Highways

a) To note, for reporting to DCC/SCC, any highways problems and to note works that have been carried out. The potholes near the kennels were filled in today.

b) Any other highways issues. No new issues.

Cllr Ley left the meeting

11/05/15. To receive the following reports:

a) District Cllr. Cllr Vigus congratulated Cllr Ley on his re-election. Cllr Ley said there had been no business since the election for him to report on. He is aware the owners of Blackerton have a function room which they are interested in letting out. He commented that he wasn't sure what would happen about the Methodist Hall in the future but the parish would need to be consulted if a decision was made to sell it.

b) County Cllr. No report.

c) Police. No report.

12/05/15. Finance:

a) To approve invoices for payment. It was agreed to make the following payment: Mrs J Larcombe - £85.92 Clerk's salary and expenses (chq no 216). The Clerk noted that the invoice from Allways End Methodist Church for the hire of the hall for meetings, paid at the last meeting, included hire of the hall for the May 2014 meeting which had already been paid for. Mr S Blake, Allways End Methodist Church, has been informed.

b) To agree the Churchyard Grant for 2015/16. It was agreed to give the PCC a grant of £450 towards the upkeep of the Churchyard (chq no 214)

c) To agree the annual accounts for 2014 – 2015 and the Annual Governance Statement. The annual accounts for 2014 – 2015 and the Annual Governance Statement were agreed. The form, which is signed by the Clerk and the Chairman, has to be sent to Grant Thornton for external audit.

13/05/15. Play Area

a) To agree who will carry out inspections for the next month. Cllr Gillett will carry out the inspections until the next meeting.

b) Any matters arising. Cllr Vigus reported that he had put the signs on the gate when he carried out the weekly inspections. He has asked Mr Dart to be careful when strimming around the supports for the play equipment. He also asked him to cut the grass four to five days before the fete.

Mrs Brock reported that she had contacted Playways about the comment made in the Rospa report about horizontal guardrails without vertical or solid infill for the multi-play piece of equipment. They will put some vertical bars in the gap. Parts have been purchased to repair damage to the flagpole. Cllr Gillett has paid for these and he was asked to bring the invoice to the next meeting so that he could be reimbursed.

It was reported that people are dumping rubbish over the railway bridge.

14/05/15. Public QuestionTime. No questions from the public.

15/05/15. Matters Brought Forward at the Discretion of the Chairman. No matters brought forward.

16/05/15. Correspondence received by the Parish Council. The following correspondence was noted:
Clerk & Council's Direct – May 2015
Somerset Association of Local Councils – Guidance on the process for the nomination and election of Parish members of Exmoor National Park Authority.
Devon Association of Local Councils – details about membership. It was decided not to become a member at this time.

17/05/15. Date of the next meeting. The next meeting will be held on Wednesday 3rd June 2015 at 7.30pm at Allways End Methodist Hall.

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